



BOC ACTIONS
WEDNESDAY, MAY 2, 2018

1. Call to order - Mayor Cahoon called the meeting to order at 9:00 a.m.
2. Agenda adoption – The Board adopted the May 2nd agenda with the following additions: 1) Closed Session to discuss honorarium and 2) Update on the upcoming Dowdy Park summer season
3. Recognition
 - New employees Public Works Office Assistant Megan Sharpe and Public Works Water Service Technicians Jed Sipe and Jonathan Stuckert were welcomed by the Board to Town employment.
 - Just-retired Chief Building Inspector David Morton was congratulated and thanked by the Board for his years of service.
 - Presentation – Outer Banks Sporting Events Executive Director Ray Robinson and Race Director Jenny Ash presented a 2017 In Review powerpoint presentation which was well received.
 - Presentation – A proclamation for Accident Prevention Week May 6 - 12, 2018 was presented and Dep Fire Chief Shane Hite introduced Town Safety Committee members.
 - SHARP Awards - Dept of Labor Safety and Health Achievement Recognition Program (SHARP) Awards for the Water, Police, and Public Works Departments were presented. Board members were appreciative that the manager and staff continue to emphasize safety throughout the Town.
4. Public Comment – Bob Oakes, Nags Head resident; 1) he thanked the Police Dept for assisting his Village Realty Rental Manager with an issue recently, and 2) he encouraged the Board to look at the data and the science of beach nourishment as a lot of information was gained with the 2011 \$35 million project; he also encouraged some independent verification for sand placement – higher prices make it harder for property owners to maintain their homes.
5. Consent Agenda – The Consent agenda was approved as presented and consisted of the following:
 - Budget Adjustment #11 to FY 17/18 Budget
 - Tax Adjustment Report
 - Approval of minutes
 - Request from Dare County Democrats to use the Board Room
 - Request for Public Hearing – citizen comment on proposed operating budget for FY 2019
 - Request for Public Hearing – adoption of System Development Fee Analysis
 - Request for Public Hearing – text amendments re: Small Cell Wireless Facility regulations
6. Public Hearing – to consider a conditional use application submitted by Liza Yowell for operation of a Massage Therapy Facility at 2405 S Croatan Highway – The Board approved the conditional use application with the required three (3) findings of fact.
7. Sidewalks included in new development – It was Board consensus to move forward with a zoning text amendment to consider requiring the construction of sidewalks as part of new commercial development or to require paying a fee in lieu of actual sidewalk construction.
8. Consideration of 2018 or 2019 Beach Nourishment Project – The Board unanimously passed a motion to authorize the Town Manager to issue a notice of award/notice to proceed accepting the bid from

Great Lakes Dredge and Dock in the amount of \$22,760,000 in order to perform a beach renourishment project in 2019, and to negotiate a contract for that project, subject to approval by the Town Attorney.

To be discussed during the upcoming budget process – possible expansion of the municipal service districts, variable tax rates in different areas within those districts. Staff was also asked to look into the possibility of a retail tax to help offset project costs.

Town Manager Ogburn thanked staff for putting the town in place to have the project this year – although economically the bids would not fit for this year – In addition, he noted that the current beach monitoring contract is up for renewal - after June 2018.

9. Committee reports – Comr. Renée Cahoon reported that the Gov-Ed Channel Committee will be losing Anna McGinnis to retirement later this year.

10. Appointments – The Board unanimously appointed Janet Mogensen to fill the vacant seat on the Arts and Culture Committee. The Board also unanimously appointed Rose Lay to fill the vacant seat on the Firemen's Relief Fund Board of Trustees.

11. Town Attorney Leidy – Request for Closed Session – He requested a Closed Session, at the appropriate time, for the Board to confer with him regarding a matter protected by attorney/client privilege; and to discuss an honorarium.

12. Town Manager Ogburn – Coffee With A Cop - Police Chief Brinkley invited those interested to attend the "Coffee With A Cop" scheduled for May 3rd at 4 pm at Waveriders Restaurant.

13. Town Manager Ogburn – Citizens Police Academy - Police Chief Brinkley reported that the fourth session of the Citizens Police Academy is scheduled to begin September 18th.

14. Town Manager Ogburn – Community Watch - Police Chief Brinkley reported that the next Community Watch meeting is scheduled for May 8th at 6 pm. Law Enforcement Memorial Day will be discussed; he noted that it was nine years ago May 15th that Sgt. Earl Murray was killed in the line of duty.

15. Town Manager Ogburn – D.A.R.E. (Drug Abuse Resistance Education) was taught by School Resource Officer Shane Allen at Nags Head Elementary School - Town Manager Ogburn reported that both his daughters graduated from this excellent program.

16. Town Manager Ogburn – Bike Rodeo and Bike To School Day – Dep Planning Director Kelly Wyatt reported on the upcoming Nags Head Elementary School Bike Rodeo – scheduled for May 4th – In addition she reported that the annual Bike To School Day is scheduled for May 9th.

17. Town Manager Ogburn – FY 2018/2019 Recommended Budget – He presented a powerpoint presentation summarizing his Manager's Message. Included are the following recommendations: a one cent tax increase; to fill an existing full-time position (Planning Director); to add two new full-time positions (Facilities Maintenance Technician and Sanitation Equipment Operator (to begin May 1, 2019)); two new seasonal part-time positions (Cart Roll-back employee and Events Coordinator). The first Budget Workshop is scheduled for May 9th at 9 am in the Board Room.

18. Comr. Renée Cahoon – Recycling Program – She stated that she does not feel that a thorough analysis of the Town's recycling program was done before implementation. She emphasized that staff has done a remarkable job in trying to implement the program but would like the Board to be more vocal and to require more analysis before the current recycling program is modified.

- 19.** Comr. Renée Cahoon – Request for update on Dowdy Park - Dep Town Manager Andy Garman provided a summary of the efforts of the Arts and Culture Committee which has been budgeted \$15,000 by the Board; activities being taken on by the Committee for Dowdy Park include a Farmers Market which is the Committee's top priority – interviews are currently taking place for the hiring of a part-time person to assist; other planned activities at the park include yoga, a concert in September, and the Artrageous Festival.
- 20.** Recess – to Bonnett Street Beach Access – At 11:20 a.m. the Board recessed to the beach access for the dedication/ribbon cutting to be followed by lunch. The Board reconvened at 12:35 p.m.
- 21.** Town Attorney Leidy – Request for Closed Session – At 12:36 p.m. the Board entered Closed Session, pursuant to NCGS 143-318.11(a)(2) and (3) to prevent the premature disclosure of an honorarium and to confer with the Town Attorney regarding a matter protected by the attorney-client privilege – and to preserve that privilege.
- 22.** Open Session – The Board re-entered Open Session at 2:20 p.m. Attorney Leidy reported that no actions were taken during Closed Session.
- 23.** The Board recessed to the Budget Workshop on Wednesday, May 9, 2018 at 9 a.m. in the Board Room. The time was 2:25 p.m.