



**BOC ACTIONS
WEDNESDAY, NOVEMBER 4, 2020**

1. Call to order - Mayor Cahoon called the meeting to order at 9:00 a.m. Mayor Cahoon spoke of former Town employee Doris Gard who was born in Rodanthe, graduated from Manteo High School and who recently passed away.

2. Agenda – The November 4th agenda was approved as presented.

3. Recognition –

Dep Planning Director Kelly Wyatt was introduced by Planning Director Michael Zehner and congratulated by the Board for fifteen years of service.

Ocean Rescue Supervisor Chad Motz presented the Lifesaving Award to Lifeguard Ethan White for his outstanding lifesaving actions on the afternoon of October 13th; Board members recognized and thanked Mr. White for his heroic rescue.

Dept Heads introduced their nominees for the 2020 Earl Murray Jr Employee of the Year:

Fire Chief Randy Wells introduced Fire Captain John Kenny

Police Chief Phil Webster introduced Police Officer Brandon Bostwick

Facilities Maint Supervisor Mike Norris introduced Sanitation Equipment Operator Anthony Beasley

Planning Director Michael Zehner nominated Office Assistant Kim Thompson who was unable to attend

Finance Director Amy Miller nominated Tax Collector Linda Bittner who was unable to attend

4. Public Comment

Jim Selckmann; owns Gone Coastal Center and lives on Pond Island; he spoke in opposition to the overhead power distribution on the Nags Head/Manteo Causeway as their power goes down all the time; he has a lot of experience in construction management and power issues – the best resolution is for power lines to be buried; he spoke in favor of a multi-use path on the Causeway; he thanked the Town for its work on shutting down the north portion of the Little Bridge which he felt was a very dangerous situation.

Stan White; Nags Head resident and business owner; he expressed his opposition to the request for closure of E Forrest Street which is an item on the Board's agenda; he owns property nearby rezoned as Hotel and one of the requirements is to have ocean access through Forrest Street.

5. Consent Agenda - The Consent Agenda was approved as presented and consisted of the following items:

- Budget Adjustment #5 to FY 20/21 Budget
- Tax Adjustment Reports
- Approval of minutes
- FY 20/21 Reimbursement Resolution declaring intention to reimburse cost of vehicle/equip financing

- 6.** Update from Planning Director - The monthly update from Planning Director Michael Zehner was well received and included the following updates: Study of outdoor lighting regulations, additional Dowdy Park Farmers Markets, Grant submissions.
- 7.** Request from Planning Board for additional information for text amendment concerning "Furniture Store" use - Planning Director Michael Zehner is to rework the proposed text amendment more clearly defining "Furniture Store" use in both C-2/C-3 Districts to return to the Planning Board for further review.
- 8.** Consideration of request to permanently close a section of E. Forrest Street adjacent to 6316 S Virginia Dare Trail - It was Board consensus to not abandon Forrest Street but to provide the property owners with some setback assistance to make it easier for them to build.
- 9.** From Oct 7, 2020 Board meeting - Discussion of White Paper re: Jockey's Ridge Estuarine Access off W Soundside Road - Board members spoke in favor of a working group made up of Planning, Police, State Parks Superintendent, and several Soundside Road residents to discuss both street parking and the overuse of the access; an update of the operational plan and development of a better management plan for this access point/community was also mentioned; Soundside Road residents Karen Reeder, Bobbie Murray, and Megan Vaughan spoke of issues with speeders and other adverse impacts from the use of this access.

The Board passed a motion that a working group be formed, made up of a mix of people to be determined by the Board, to investigate the workings of the Jockey's Ridge Beach Access area in order to move forward both operationally and police-wise. Staff was directed to include this item on the Board's December meeting agenda for committee appointment consideration.
- 10.** Committee Reports - Comr. Renee Cahoon reported that the Government Education Access Channels Committee (GEACC) met recently and reviewed five grants that will be coming forward – Nags Head is included for new Board Room equipment.
- 11.** Committee Reports – Mayor Cahoon reported that he met with Kill Devil Hills officials to see if there were some common issues to discuss concerning employee/housing for lifeguards and to see if there is a way to work together – this was an initial discussion.
- 12.** Committee Reports – Mayor Cahoon reported that he met with Park Service Superintendent David Hallac who is to come to a future Board meeting to discuss an environmental study they've been engaged in – Superintendent Hallac indicated that when the study is completed in the spring, they may be in a position to issue a permit to allow the tapering of sand on the Park Service seashore in the Town's next beach nourishment project which the Town has wanted to do its previous two projects. Mayor Cahoon wanted to make sure staff and the engineer were aware.
- 13.** Committee Reports – Comr. Brinkley reported that Jennette's Pier visitation was down 20% in Jul and Aug from the previous summer but up 15% in Sep from the previous year; the Pier also conducted virtual camps for 208 persons with participants from Colorado and the west coast.
- 14.** Decentralized Wastewater Management Plan – the Board passed a motion to appoint the four names submitted that have expressed interest in serving on the Decentralized Wastewater Management Plan Update Committee.

- 15.** Camping provisions – the Board passed a motion to adopt the ordinance amending the Town Code Camping provisions as presented.
- 16.** Town Attorney - Mayor Cahoon moved Town Attorneys Leidy's request for a closed session to the end of the meeting.
- 17.** Town Manager – Strategic Plan – from the Sep 23-25, 2020 Board Retreat – was presented: Interim Manager Sparks noted that the Plan's implementation progress will be discussed at monthly staff meetings and a quarterly report is to be provided to the Board. Comr. Fuller confirmed that the Board, during the retreat, did agree to spend money to look at housing for Town lifeguards and to participate, but spend no resources, in a regional approach.
- 18.** Comr. Fuller - Dare County Tourism Board – The DCTB will revisit its budget this month, similar to what the Town did last month, and there may be more opportunities for additional grant monies/programs.
- 19.** Comr. Brinkley – He confirmed with the Board that the US 158 Dominion Energy project and the Causeway Dominion Energy project that Jim Selckmann spoke of during Public Comment are different projects.
- 20.** Mayor Cahoon - Future Town Envision - Mayor Cahoon noted that the Board's recent retreat and the efforts of staff are adequate to take care of this agenda item for right now.
- 21.** Mayor Cahoon - Consideration of 2021 BOC Meeting Schedule – the Board passed a motion to adopt the proposed 2021 BOC meeting schedule as presented with one modification – to move the November meeting to the second Wednesday of the month.
- 22.** Mayor Cahoon – He presented a proposed resolution opposing the installation of additional power poles on US 158 by Dominion Energy. With several changes being made to the resolution, it was Board consensus that it be returned for consideration at the December Board meeting.
- 23.** Mayor Cahoon - It was Board consensus that the second December meeting be a Board Workshop for discussion of an interview schedule for research firms for the Town Manager position. Mayor Cahoon and Interim Manager Sparks will get together to discuss this in more detail.
- 24.** Mayor Cahoon – Parking provisions outside of the COVID pandemic Statement of Emergency - It was Board consensus to inform businesses that they may need to take further action to continue outside dining after the pandemic ends; it should be an easy process for businesses but would not include reducing parking provisions.
- 25.** Closed Session – The Board entered Closed Session to confer with the Town Attorney regarding a matter protected by the attorney/client privilege and to preserve that privilege and to consider a personnel honorarium. The time was 11:55 a.m.
- 26.** Open Session – The Board re-entered Open Session at 12:53 p.m.
- 27.** Adjournment – The Board adjourned at 12:54 p.m.