



**BOC ACTIONS
TOWN OF NAGS HEAD
WEDNESDAY, JUNE 17, 2020; 9:00 A.M.**

1. Call to order - Mayor Cahoon called the recessed meeting to order at 9 a.m.
2. Agenda - The Board adopted the June 17th agenda as presented.
3. Public Comment - No one present wished to speak during Public Comment.
4. Consent Agenda - The Consent Agenda was approved as presented and consisted of the following items:

Budget Adjustment #12 to the FY 19/20 Budget
Revised Septic Health Initiative Program Policy
Annual write-off of uncollectible water accounts
Town-wide copier contract
Resolution authorizing additional hour on beach for tent vendors
Resolution to commit firing range funds in Fund Balance
Storm debris removal/monitoring contracts

5. FY 20/21 Budget

The Board unanimously passed motions to:

- Approve adding within grade increases of 2.5% to those below mid-point range and 1.25% to those above mid-point range in accordance with the applicable Pay and Classification Study; Include a COLA of 2.5%
- Freeze the \$16,000 part-time Dowdy Park event coordinator position line item in the Planning Dept until further notice
- Adopt the FY 20/21 Budget Ordinance as presented
- Adopt the Committed Fund Balance for Law Enforcement Officer Special Separation Allowance Resolution as presented
- Adopt the Resolution with Amendment #1 to the Water Capital Reserve Fund as presented
- Approve the Consolidated Fee Schedule as presented

6. Town Attorney Leidy - Mayor Cahoon noted that the Closed Session requested by Town Attorney Leidy will take place at the end of today's meeting.

- 7.** Town Manager Ogburn - Town Manager Ogburn wanted to bring to the Board and the public's attention that a letter has been received from NCDOT re: removal of the pedestrian crosswalk and the flashing light pedestrian sign at the Melvin Daniels Bridge where many fish on both sides of the bridge. The north side of the bridge will be closed to fishing, NCDOT will be installing No Parking signs, and the speed limit will be reduced to 45 MPH. It was Board consensus to relocate the crosswalk lights to the crosswalk at the Whalebone Junction/Jennette's Pier access. Staff is to alert NCDOT of any issues that may arise.
- 8.** Comr. Renée Cahoon - The Board approved a motion that, in light of the Outer Banks visitors here this summer and the fact that the Outer Banks is still in the middle of a health crisis, to ask that the Outer Banks Visitors Bureau use their advertising funds to have face coverings/masks made up with the Outer Banks logo to be provided to hotels/rental businesses in the area; this would hopefully encourage people to wear the face coverings/masks and would be a souvenir for visitors to take back home with them which would then act as advertisement for the Outer Banks.
- 9.** Presentation - On behalf of the Board, Mayor Cahoon thanked Town Manager Ogburn for his years of service and presented him with a plaque of appreciation.
- 10.** Town Manager Ogburn thanked this and previous Boards for giving him the opportunity to serve the Town for the past 12 years stating that he has appreciated the patience, guidance, and direction given to him. Town Manager Ogburn said that working as Town Manager of Nags Head has been a very proud part of his life with a great town and great staff.
- 11.** Closed Session - The Board entered Closed Session at 9:55 a.m. to discuss a personnel matter and an attorney/client privilege matter in accordance with GS 143-318.11(a)(6) and (3).
- 12.** Open Session - The Board re-entered Open Session at 10:45 a.m.
- 13.** Interim Town Manager - The Board appointed Mr. Greg Sparks as Interim Town Manager effective Friday, June 19, 2020 at 10:00 a.m.
- 14.** Adjournment - The Board adjourned at 10:48 a.m.