



BOC ACTIONS OCTOBER 2, 2019

1. Call to order – Mayor Pro Tem Walters called the meeting to order at 9:00 a.m. She stated that Mayor Cahoon was on a planned bicycle trip and Comr. Siers was at a conference; She reported on the recent loss of Town employee Todd Krafft and asked that he be remembered during a moment of silence.

2. Agenda – the Board adopted the October 2nd agenda as presented.

3. Recognition - Town Manager Ogburn thanked Dep Fire Chief Shane Hite for all his efforts in maintaining the Town's Fire Dept; Fire Chief Randy Wells was introduced and welcomed by the Board.

Garage Band Charities/OBX Rod and Custom Festival - Michael Tillett thanked the Town's Police Dept for assistance during this year's events and stated that the \$15,000 raised will be split equally between two charities – Dare County Children & Youth Partnership and Dare County Motorsports Charity Group.

Jockey's Ridge State Park update - Superintendent Joy Greenwood presented a powerpoint presentation with updates on Jockey's Ridge State Park. Her report included information on the Sand Relocation Project, the Rebuilt Ranger Residence in Northridge, and the upcoming project which encompasses Visitor Center and exhibit upgrades. She reported that the Park is the most visited state park in North Carolina.

Fire Prevention Week (October 6 – 12) Proclamation – Proclamation was read by Fire Chief Wells and adopted by the Board.

4. Public Comment – No one present spoke during Public Comment.

5. Consent Agenda - The Consent Agenda was approved as amended – the item re: Rules of Procedure was removed for separate discussion during New Business. Consent agenda items include:

- Consideration of Budget Adjustment #3 to FY 19/20 Budget
- Consideration of Tax Adjustment Report
- Approval of minutes
- Consideration of Computer Equipment Lease Financing Agreement
- Consideration of resolution with intention to pay off interfund balance using Fire Facility Fee revenues
- Consideration of amendment to Town Rules of Procedure
- Affirmation of September 12, 2019 Board Retreat Actions

6. Public Hearing – to consider conditional use/site plan amendment for substantial site improvements to Kitty Hawk Sports - was postponed to the November 6th Board of Commissioners meeting.

7. Public Hearing – to consider proposed text amendment to the Zoning Ordinance/UDO to eliminate minimum lot size required for the development of large residential dwellings – all who spoke and/or submitted emails/letters were supportive of the Planning Board and staff's recommendation that no changes be made. The Board passed a motion to continue the Public Hearing to the November 6th Board of Commissioners meeting – and to allow for additional comments to be included into the record at that time.

- 8.** Site Plan – Consideration of site plan for construction of beach access improvements at Jacob Street Beach Access – The Board passed a motion to approve the site plan as presented.
- 9.** New Business – From Consent Agenda – Town Rules of Procedure – It was confirmed with Attorney Leidy that the proposed amendment was in accordance with the State Statutes. The Board passed a motion to approve the amendment to the Town Rules of Procedure as presented (to allow the Mayor to cancel a Board meeting in an emergency).
- 10.** Attorney Leidy – The report on the Town Code of Ethics Resolution/Policy was presented by Attorney John Leidy and no action was taken.
- 11.** On-Call Policy – The Board passed a motion to approve the amended On-Call Policy [to include Water Operations and Facilities Maintenance positions] as presented.
- 12.** Essential Personnel Roster – The Board passed a motion to approve the request to add IT Coordinator, Deputy Finance Officer and Code Enforcement Officer as essential personnel.
- 13.** Town Manager Ogburn – Town Manager Ogburn reported on yesterday’s quarterly NCBIWA meeting; Board members were surprised that NCBIWA has not yet taken action to vote against offshore oil drilling/exploration; Board members noted some concerns and felt the issue should be brought forward to the full Board. It was Board consensus to add Discussion of the Town’s membership in the NCBIWA organization to the November 6th agenda.
- 14.** Town Manager Ogburn - Coffee With A Cop has been scheduled for Thursday, October 3rd from 4 to 6 pm at Waveriders Restaurant in Pirate’s Quay shopping center.
- 15.** Town Manager Ogburn – Meet and Greet with new Fire Chief Randy Wells has been scheduled for Thursday, October 10th from 4 to 6 pm at Waveriders Restaurant.
- 16.** Town Manager Ogburn - Town Manager Ogburn reported that beach driving started on October 1st - staff has had to install some barricades and prepare a new beach driving map due to the tides causing water to travel to the dune line.
- 17.** Mayor Pro Tem Walters – The Board adopted the resolution requesting Dominion Energy replace the power/utility poles on the Nags Head/Manteo Causeway as amended - with “and Nags Head” added to the first WHEREAS statement.
- 18.** Adjournment – The Board passed a motion to adjourn at 10:40 a.m.