



**BOC ACTIONS
WEDNESDAY, MARCH 6, 2019**

- 1.** Call to order - Mayor Cahoon called the meeting to order at 9:00 a.m. Comr. Fuller was not present as he had previously reported.
- 2.** Agenda – The Board approved the March 6th agenda as presented.
- 3.** Recognition – The following recognitions took place:
Police Chief Phil Webster introduced new Police Officer Brandon Bostwick who was welcomed by the Board.

Dep Town Mgr Andy Garman introduced new Planning Director Michael Zehner who was welcomed by the Board.

Police Chief Phil Webster introduced Police Officer Christian Aguirre, who was recognized by the Board for his recent certification as Drug Recognition Expert (DRE).

Interim Fire Chief Shane Hite introduced Firefighter/EMT John Wilkinson who was thanked for his years of service and congratulated by the Board on his recent retirement.

Interim Fire Chief Shane Hite introduced the following Town Safety Committee members: Jackie Hart, Nancy Carawan, Brie Floyd, Ed Snyder, Perry Hale, Greg South, Ron Watson, and Trey Simmons (unable to attend). Chief Hite summarized the Accident Prevention/Safety Week events scheduled for March 25 – 29, 2019. Mayor Cahoon read the proclamation declaring March 25 – 29, 2019 as Accident Prevention Week.
- 4.** Town Community Clean-up Day - Public Works Office Assistant Megan Naquin summarized Town Community Clean-up Day events which will start with a clean-up of S Nags Head right-of-way and ditches on Saturday, March 30th – with a rain date scheduled for April 13th. The day starts at Whalebone Park at 9 am.
- 5.** Presentation - Town Committee for Arts & Culture – Paige Griffin provided an update of the 2018 activities/events at Dowdy Park and summarized plans for 2019 to include a more extensive Farmers Market.
- 6.** Presentation – Dave Hallac, Superintendent of the National Park Service, Outer Banks Group; he presented a summary of the 2018 events and reported on upcoming events for 2019 to include a 50th anniversary celebration of the 1969 moon landing. Board members thanked Mr. Hallac for presenting the update and they expressed their appreciation for the work he has done and continues to do.
- 7.** Public Comment – Louis Toth, Village at Nags Head resident; he read in the Outer Banks Sentinel that the Town of Nags Head is the only municipality that traps coyotes in this area – he thanked the Board.
- 8.** Public Comment – Andrew Lambert, jet ski business owner on the Nags Head/Manteo Causeway; he spoke against a proposed no wake zone of 600' for the Commercial Outdoor Recreational Uses Overlay District; he would have appreciated the Town asking for input from him and others that may be affected in that area.
- 9.** Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:
Consideration of Budget Adjustment #9 to FY 18/19 Budget
Consideration of Tax Adjustment Report / Preliminary Tax Delinquent List for advertisement
Approval of minutes
Request for Public Hearing to consider Zoning Ordinance text amendments re: Short-Term Rentals
Consideration of Resolution Designating Applicant's Agent for NC Emergency Mgmt for Tropical Storm Michael
Consideration of Resolution to request Dare County delegate approval of pyrotechnics permits to the Town

- 10.** Project Update – FOCUS Nags Head Technical Committee – Unified Development Ordinance – Planner Holly White provided an update on the committee’s work and reported the next meeting is Thursday, March 7th.
- 11.** Project Update – Stormwater Projects – Town Engineer David Ryan provided an update on the ongoing stormwater projects. The Board adopted the resolution with the State Division of Environmental Quality (DEQ) authorizing the conceptual drainage study work related to three stormwater project areas – Nags Head Cove (Kipper Court), S Old Oregon Inlet Road (mileposts 18 and 19.5) for the Planning and Management Grant. The Board passed a second motion authorizing the Town Manager to execute the State DEQ Grant contract.
- 12.** Committee Reports – Mayor Cahoon, Town Manager Ogburn, and Planning staff met with representatives from the Homebuilders Association concerning the new stormwater development standards which was a positive discussion and a discussion was initiated concerning fill standards.
- 13.** Committee Reports – Mayor Cahoon and Town Manager Ogburn attended what will be regular Beach Nourishment Project meetings with the County and Municipalities.
- 14.** Jacob St Beach Access – The Board adopted the resolution and authorized the Town Manager to execute the contract with the State Division of Environmental Quality (DEQ) for the Planning and Management Grant for the Jacob Street Beach Access Project.
- 15.** Town Manager Ogburn – The Board authorized the Town Manager to execute the agreement to remove the structure at 115 McCall Court in S Nags Head in an amount not to exceed \$12,000.
- 16.** Town Manager Ogburn – Coastal Science & Engineering President Tim Kana summarized the upcoming 2019 Beach Nourishment Project: The 2019 project places more sand in S Nags Head where more erosion took place; More integration of the dune management plan will take place in order to lessen sand encroachment. The Board authorized the Town Manager to execute Change Order #2 to the CS&E Contract (to reflect construction administration for the Hurr. Matthew FEMA grant) and to adopt the Capital Project Ord, Amendment #5.
- 17.** Comr. Renée Cahoon – The Board approved the proposed Government Access Channels Committee FY 2020 budget and the change to the Interlocal Agreement and Standard Operating Procedures as presented.
- 18.** Mayor Pro Tem Walters – Discussion took place at the Board’s Retreat in January 2019 concerning Accessory Dwelling Units and with completion of the UDO nearing, she would like the Board to be able to provide staff some guidance. It was Board consensus that staff prepare an ordinance re: accessory dwelling units to assist with issues such as affordable housing, etc. by addressing options such as minimum lot size, appropriate septic capacity, and adequate parking - for review at the next Board meeting. Comr. Renée Cahoon said she would also like to see maps/zones as not every neighborhood would be appropriate for this type of use.
- 19.** Mayor Cahoon – The Board approved the Town Manager’s new evaluation form with the addition of the “ranking” columns.
- 20.** Mayor Cahoon – The Board supported the appointment of Town of Kitty Hawk Councilwoman Tina Tice as the Albemarle Commission Solid Waste Management Authority alternate representative.
- 21.** Mayor Cahoon - Mayor Cahoon stated that he has wanted to do a “Town read” where everyone reads the same book; he distributed to Board members the book “Atomic Habits” by James Clear. He said that the book is about building positive habits – both personally and corporately – he looks forward to receiving their feedback.
- 22.** Adjournment – The Board recessed to the CIP Workshop on March 19th at 9 am; the time was 11:18 am.