



BOC ACTIONS
Wednesday, October 3, 2018

1. Call to order - Mayor Cahoon called the meeting to order at 9:00 a.m. Comr. Fuller was not present as he had noted at a previous meeting.
2. Agenda – The Board adopted the October 3rd agenda as presented.
3. Life Safety Recognition of Firefighters/EMTs: The following received Life Safety Recognitions: Fire Captain Wayne Kidd, Firefighter/EMT Anthony Dillon, Firefighter/EMT Scott Hooper, Fire Chaplain Rick Lawrenson, Capt Phil Wolfe who was unable to attend, Dare County EMS Dallas Willis and Advanced EMT Michael Morrison. They were recognized with a life safety pin placed on each by Ms. Beth Hatfield who was in attendance with her husband Tim Hatfield. Ms. Hatfield's life was saved on July 21, 2018 when she had a cardio/pulmonary event and was successfully resuscitated.
4. Five Years of Service - Dep Fire Chief Shane Hite introduced Firefighter/EMT Trey Simmons who was recognized by the Board for five years of service.
5. Porter Braddy – Eagle Scout Project - Acting Police Chief Perry Hale introduced and recognized Porter Braddy, son of Police Sergeant Chris Braddy, for his work on improving the Town's Veterans Monument site as part of his Eagle Scout Project. Board members thanked Mr. Braddy for his work.
6. Proclamation – Fire Prevention Week – October 7 – 13, 2018: Dep Fire Chief Shane Hite invited everyone to attend the Youth Fire Prevention Night at the Douglas A Remaley Fire Station #16 on Thursday, October 11, 2018 at 5:30 p.m. The Board adopted the proclamation as presented.
7. Proclamation – National Long-Term Care Residents' Rights Month – October 2018: Mayor Pro Tem Walters pointed out that Dare County is very fortunate to have a couple of facilities for long-term care one of which is Peak Resources in Nags Head. The Board adopted the proclamation as presented.
8. Proclamation – Community Planning Month – October 2018: The Board adopted the proclamation as presented.
9. Public Comment – No one spoke during Public Comment.
10. Consent Agenda - The Board approved the Consent Agenda as presented which consisted of the following items:

Consideration of Budget Adjustment #4 to FY 18/19 Budget

Consideration of Tax Adjustment Report

Approval of minutes

Consideration of Consolidated Fee Schedule amendments

Consideration of ordinance amending the Traffic Control Map for Southridge Subdivision Section IV

Consideration of request to apply for 2018 Assistance to Firefighter Grants

Ratification of Board Retreat Actions

Request for Public Hearing to consider conditional use/site plan amendment for First Flight Adventure Park

- 11.** Public Hearing – to consider zoning ordinance text amendment regulating the use of shared power scooter programs in the Town - Mayor Cahoon stated that adopting the proposed ordinance doesn't necessarily shut the door for the future – but the company's current business model is to drop the scooters off with no discussion. He indicated that they could potentially be welcome if done differently – The Board adopted the ordinance denying power scooters in the Town of Nags Head as presented.
- 12.** Project update – FOCUS Nags Head Technical Committee Unified Development Ordinance (UDO) – Planner Holly White presented the latest update – Mayor Cahoon noted that the document is scheduled to be completed by the end of this year.
- 13.** Committee Reports – Comr. Renée Cahoon – Gov-Ed Channel – She reported that Gov-Ed Channel Manager, Bobby Dobbs, is resigning and the County has started the search for a replacement.
- 14.** Committee Reports – Mayor Cahoon – Mayors' luncheon – He reported that at the last Mayors' luncheon flooding and communities purchasing pumps to alleviate flooding were discussed. He suggested to the County Board Chair the possibility of facilitating a bulk purchase of pumps which could potentially save money for everyone which was well received. For discussion during the next budget process.
- 15.** Town Water Shortage Response Plan – The Board adopted the resolution approving the Town Water Shortage Response Plan as amended – by replacing “submitted to the Department” in the first paragraph with “submitted to the Department of Environment and Natural Resources, Division of Water Resources”.
- 16.** NCDOT Construction Agreement for National Park Service S Nags Head Ocean Outfall Repair – The Board adopted the Beach Nourishment Capital Project ordinance to obligate the funds for the ocean outfall repair increasing the outfall amount to \$375,000 as presented. The Board also authorized the Town Manager to execute the Town's portion of the NCDOT construction agreement for the ocean outfall repair.
- 17.** Personnel Policy modifications – Leave accrual rate – the Board adopted the modified leave accrual rate as presented.

Travel per diem – the Board adopted the modified travel per diem policy by resolution (with the Town Attorney's review) with the following clarifications: 1) Each employee is to sign that they read the Personnel Policy which is to include information pertaining to personal vs Town vehicle use, i.e. if a Town vehicle is available and the employee decides to use his/her own vehicle – in the event of an accident, the Town will not be liable for any damage to the employee's vehicle; 2) Each employee is to sign a one-time waiver re: personal vs Town vehicle use to be kept in their individual personnel file; and 3) The Travel Pre-authorization form will also include information pertaining to personal vs Town vehicle use.
- 18.** Closed Session – The Board entered Closed Session at 10:10 a.m. to consider the possible acquisition of property located at 4500 Hesperides Drive in Nags Head Cove and at 205 Cutty Sark Drive in Northridge Subdivision. The Board re-entered Open Session at 10:30 a.m.
- 19.** Comr. Renée Cahoon – Flood Maps – It was Board consensus that in light of destruction caused by Hurricane Florence, Mayor Cahoon write a letter to the Governor expressing the Town's concern about flood maps - the flood maps could end up causing a lot more destruction as more people may not carry flood insurance in accordance with the new flood maps. Mayor Cahoon said that he would ask other mayors to do the same.

- 20.** Comr. Renée Cahoon – Little Bridge lights – She praised the lights at Little Bridge however updated signage is needed – to include when the lights are flashing, vehicles are to stop. Staff is to contact NCDOT concerning this issue.
- 21.** Mayor Cahoon – Guatemalan Consulate visit – He reported that this morning the County Manager and the Town’s Acting Police Chief met with a delegation from the Guatemalan Consulate (from Raleigh). He stated that about 60 members are here and they are reaching out to towns to establish a consulate and make people aware of the services they provide to their community.
- 22.** Town Manager Ogburn – Walk to School Day – Dep Planning Director Kelly Wyatt invited kids and parents to congregate at three separate locations in the Town on Wednesday, October 10th for Walk To School Day. Kids will be walked to Nags Head Elementary School starting at 7:00 am.
- 23.** Mayor Cahoon – Sea Level Rise - Mayor Cahoon brought to the Town’s attention the show at Coastal Studies Institute (CSI) on October 10th entitled “Rising” which details the effect of the rising sea level in North Carolina. A reception and panel are scheduled to begin at 4:00 p.m.
- 24.** Adjournment - The Board adjourned at 10:38 a.m.