



**TOWN OF NAGS HEAD  
BOC ACTIONS  
October 19, 2011**

1. Call to order - Mayor Oakes called the meeting to order at 7:30 p.m. He welcomed Town Parks and Recreation Committee Chair Ralph Buxton and committee members to the meeting.
2. Agenda adoption – The Board passed a motion to adopt the October 19<sup>th</sup> agenda as presented.
3. Mayor Pro Tem Gray - Mayor Oakes noted that Mayor Pro Tem Gray was not present.
4. Audience Response - No one spoke during Audience Response.
5. Consent Agenda – The Board passed a motion to approve the Consent Agenda as presented. Consent Agenda consisted of:
  - Proclamation declaring October 2011 as Domestic Violence Awareness Month
  - Proclamation declaring October 2011 as Cyberstalking Awareness Month
6. Presentation Town Parks and Recreation Plan – Committee Chair Ralph Buxton introduced the committee members present and thanked Planning Director Elizabeth Teague and Planner Angela Welsh for their invaluable assistance. Chair Buxton provided a very detailed narrative of the draft plan of which the committee/sub-committees had been working on for 9 months. Board members thanked Mr. Buxton and the committee for their hard work and will need time to review the plan.
7. Revised Citizens Advisory Committee (CAC) Charter – Committee Vice-Chair Bobby Gentry provided an overview of revised changes which were mostly housekeeping items. The Board passed a motion to approve the Charter as presented. It was Board consensus to schedule a joint BOC and CAC meeting for January 18<sup>th</sup> mid-month.
8. Town Manager - project updates:
  - Beach Nourishment – provided expense report; expects the whole project to be completed in another week.
  - Vista Colony drainage - all permits have been received; bids for the project went out today and will be opened November 15<sup>th</sup>.
  - Carolinian Circle Subdivision – cost estimates (per property owner) for putting in a street will be provided at the November BOC meeting.

– FEMA Hurricane Irene – staff is staying in constant contact with FEMA officials. Comr. Sadler asked had any CAMA permits been denied; Planning Director Teague reported no one has been however the LPO's are referring most permits to the Elizabeth City CAMA office. Comr. Remaley asked if FEMA would pay to clean the beach. Town Manager Ogburn stated FEMA would not reimburse the Town and that PW has removed all non-natural debris off the beach.

**9.** Comr. Sadler – Comr. Sadler asked Ralph Buxton to assist her in announcing the Soaring 100 event that is scheduled this weekend.

**10.** Comr. Sadler – Dare County Tourism Board (DCTB) – from a recent meeting Comr. Sadler reported that an OBX Christmas is being promoted by the DCTB; TM Ogburn is contacting Lee Nettles at the Visitors Bureau to discuss further ways the Town could possibly participate/promote Nags Head. Comr. Sadler added that more decorating at Town Hall will be needed.

**11.** Comr. Cahoon - Comr. Cahoon requested that Water Plant Operator, John Ryan, be commended for stopping to assist a resident who had fallen on the multi-use path last month. John stayed with them until transported to the hospital by ambulance.

**12.** Comr. Cahoon - Comr. Cahoon – would like the Town to develop a plan to educate its citizens that taxes can be paid in payments also. TM Ogburn stated that Tax Collector Becky Huff and PIO Roberta Thuman are preparing a newsletter for mailing in November to senior citizens explaining tax payment assistance programs that are available for qualified applicants.

**13.** Comr. Sadler - Comr. Sadler stated the Town has the best staff in our district. She expressed appreciation to Ralph Buxton and committee but with no disrespect to them for the plan presented Comr. Sadler requested that TM Ogburn accept nothing else for the BOC's agenda once Town Clerk Carolyn Morris has closed out the agenda for the Board on Friday.

**14.** Mayor Oakes - Town Parks and Recreation Plan - The Board passed a motion to schedule a Public Hearing for the January 4, 2012 BOC meeting.

**15.** Mayor Oakes – The Board passed a motion to contract for an appraisal (not exceed \$2500) for the Dowdy Go Cart tract located on the Beach Rd.

**16.** Mayor Oakes – The Board passed a motion to nominate Comr. Anna Sadler to be reappointed as the Town's representative to the Dare County Tourism Board (DCTB). At this time, no one else on the Board was interested in serving on the DCTB.

**17.** Adjournment – The Board passed a motion to adjourn – the time was 8:54 p.m.