



**MINUTES
TOWN OF NAGS HEAD
BOARD OF COMMISSIONERS
SPECIAL MEETING
WEDNESDAY, MARCH 23, 2022**

The Nags Head Board of Commissioners met in person at the Board Room located at 5401 S Croatan Highway, Nags Head, North Carolina on Wednesday, March 23, 2022 at 9:00 a.m. for a Special Meeting. The Town continues to adhere to COVID state and local guidelines.

Board members Present: Mayor Ben Cahoon; Mayor Pro Tem Michael Siers; Comr. Renée Cahoon; Comr. Kevin Brinkley; and Comr. Bob Sanders

Board members Absent: None

Others present: Town Manager Andy Garman; Attorney John Leidy; Amy Miller; Eric Claussen; David Ryan; Phil Webster; Roberta Thuman; Michelle Gray; Robin Rector; and Town Clerk Carolyn F. Morris

CALL TO ORDER

Mayor Cahoon called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

MOTION: Comr. Brinkley made a motion to approve the March 23rd agenda as presented. The motion was seconded by Mayor Pro Tem Siers which passed unanimously.

PUBLIC COMMENT

Robin Rector, Lady Jane Taxi business owner; she has an item on today's agenda re: request for increase in taxi cab rates for the Board's consideration; Ms. Rector asked Board members to read her letter provided in the backup and approve her request for an increase in taxi cab rates.

CONSENT AGENDA

The Consent Agenda consisted of the following item:

- Consideration of Budget Amendment #10 to FY 21/22 Budget

MOTION: Comr. Brinkley made a motion to approve the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem Siers which passed unanimously.

Budget Amendment #10, as approved, is attached to and made a part of these minutes as shown in Addendum "A".

NEW BUSINESS

Request authorization for Town Manager to execute contract with Trash Detail, LLC for trash cart roll out/roll back service

- Consideration of associated Budget Amendment

Public Services Director Eric Claussen summarized the agenda summary sheet which read in part as follows:

"At the March 2nd Board of Commissioners Budget Workshop, the Public Services Director presented information to improve the peak-season trash collection operations and aesthetics along South Virginia Dare Trail (NC 12) and Old Oregon Inlet Road (SR 1243). At the meeting, the director proposed an enhanced service to include rollout and rollback from the home to the street and from the street back to the home for both collection days throughout the peak season from May through October. This enhanced service would include homes with driveways that directly access NC 12 or SR 1243. The total cost for the enhanced service is \$32,500/month or \$195,000/year.

'Staff is seeking approval from the Board for the Town Manager to enter into a contract with Trash Detail, LLC to provide enhanced rollout/rollback services for homes that take direct access to NC 12 or SR 1243 for the months of May through October. The cost of the enhanced service will be assessed in fiscal year 2022/2023 to homeowners on their tax bill and will be based upon the total number of bedrooms.

'Staff is also seeking approval for a budget amendment to account for the difference between the existing budgeted rollout/rollback service (\$5,400/month) and the enhanced service (\$32,500/month) totaling \$54,200 for the months of May and June."

Mayor Pro Tem Siers asked how the program would affect permanent residents on this road; Mr. Claussen stated that they would be allowed to opt out. Additional details will follow on this process.

MOTION: Comr. Brinkley made a motion to approve, and authorize the Town Manager to execute, the contract with Trash Detail, LLC for trash cart roll out/roll back service for \$32,500 per month as presented. The motion was seconded by Comr. Renée Cahoon which passed unanimously.

MOTION: Comr. Brinkley made a motion to approve the budget amendment associated with the Trash Detail, LLC contract for trash cart roll out/roll back service as presented. The motion was seconded by Comr. Renée Cahoon which passed unanimously.

The Trash Detail, LLC budget amendment, as approved, is attached to and made a part of these minutes as shown in Addendum "B".

Consideration of Village at Nags Head Club Corps easement for waterline

Town Engineer David Ryan summarized the agenda summary sheet which read in part as follows:

"Staff requests Board of Commissioners consideration for the execution of a permanent water main and temporary construction easement for the installation of an 8" dia. watermain through Golf Course Hole #14 within the Nags Head Golf Links Golf Course which is owned and operated by ClubCorp of North Carolina LLC. Currently, an existing 6" watermain is routed through this portion of the golf course with connection to an existing 8" water main located along S. Links Drive. The ongoing Old Nags Head Cove watermain replacement project includes watermain improvements routed from S. Croatan Hwy through the Old Nags Head Cove subdivision and through the golf course providing a looped connection. This section of water main improvements is currently being upgraded from a 6" diameter water main to an 8" diameter water main. Additional space is required to route and realign the new 8" diameter water main beyond the limits of the existing utility easement in addition to providing additional space for construction equipment to operate.

"It should be noted the construction method for the water main installation through the golf course will primarily be via horizontal directional drill to minimize disturbance and impacts to the golf course operation. The terms of the easement agreement are similar in nature to the previous easement agreement which permitted the repair of the existing 6" water main in 2012. Staff will coordinate with representatives from the golf course pre-construction, under construction and post-construction to ensure any concerns or issues are addressed.

"Staff requests Board of Commissioners approval to authorize the Mayor to execute the attached proposed easement agreement."

MOTION: Mayor Pro Tem Siers made a motion to authorize the Mayor to execute the Nags Head Club Corps Easement Agreement as presented. The motion was seconded by Comr. Brinkley which passed unanimously.

Discussion of request from taxicab companies for rate increase

Town Manager Andy Garman summarized the agenda summary sheet which read in part as follows:

"At the March 23rd Board of Commissioners meeting, the Board is being asked if they are willing to consider a taxicab rate increase based on the information in the attached letter from Robin Rector, owner of Lady Jane T&R Taxi Cab Service. She indicates that she has discussed the request with two other local taxicab companies - Atlantic Cab and Hatteras Taxi - and that they support her request.

"Based on Board direction, staff would bring back an ordinance with staff analysis at an upcoming meeting."

It was Board consensus that staff bring back a recommended taxi cab rate increase - by modification to the Town Code of Ordinances and to the Consolidated Fee Schedule - at the next (April 6, 2022) Board of Commissioners meeting for consideration.

