



Agenda Item Summary Sheet

Item No: **J-5**
Meeting Date: **June 2, 2021**

Item Title: Storm Debris Removal
- Debris Removal Contract Renewal
- Debris Monitoring Contract Renewal

Item Summary:

Each year the Town of Nags Head enters into pre-positioned agreements for Debris Removal and Debris Monitoring and Recovery Services. An active agreement is currently in place with Santee Modular Homes, Inc. (Santee, SC), for Debris Removal Services and with Tetra Tech, Inc., (Maitland, FL) for post-storm debris monitoring services. The existing agreements permit an option to renew the agreement for up to (3) additional (1) year periods at the same terms, conditions, and rates. The agreements will only activate once a "Notice to Proceed" has been issued by the Town.

It is important to note the terms for the Debris Removal Services agreement includes a provision for a mobilization time of 24-48 hrs. from the issuance of a Notice to Proceed. The procurement for each one of the service providers was conducted in accordance with the provisions of 2 CFR Chapter II. Pursuant to CFR 200.319, non-Federal entities must conduct procurements in a manner that prohibits the use of local geographic preferences in the evaluation of bids or proposals.

Staff would request to extend Santee Modular Homes, Inc. and Tetra Tech Inc. services for debris removal and monitoring services under this agreement. If the Board of Commissioners is in agreement with the staff recommendation, a motion will be in order to authorize the Town Manager to execute two (2) separate agreements; one (1) with Santee Modular Homes, Inc. for Debris Removal Services and one (1) with Tetra Tech Inc. for FY 21/22.

Attachments: 2

Tetra-Tech Inc. Town of Nags Head Contract Renewal for Debris Monitoring and Recovery Services
Santee Modular Homes Inc. Town of Nags Head Contract Renewal for Debris Management & Removal Services

Number of Attachments: 2

Specific Action Requested:

Provided for Board information and discussion.

Submitted By: Town Engineer David Ryan

Date: May 26, 2021

Finance Officer Comment:

No unbudgeted fiscal impact.

Signature: Amy Miller

Date: May 26, 2021

Town Attorney Comment:

N/A

Signature: John Leidy

Date: May 26, 2021

Town Manager Comment and/or Recommendation:

Signature: Greg Sparks

Date: May 26, 2021