



**BOC ACTIONS  
WEDNESDAY, OCTOBER 7, 2020**

1. Call to Order - Mayor Cahoon called the meeting to order at 9:00 am.
2. Agenda - The Board adopted the October 7<sup>th</sup> agenda with the removal of agenda item #E-3 re: Approval of Minutes for review/modification.
3. Recognition - Police Chief Phil Webster introduced new Police Officer Grady Edwards who was welcomed by the Board to Town employment.

Finance Officer Amy Miller introduced new Human Resources Manager Stacey Reichler who was welcomed by the Board to Town employment.

Police Chief Phil Webster introduced Police Officer Benjamin Jadoff who was recognized by the Board for five years of service.

Dep Fire Chief Shane Hite introduced Fire Captain Philip Wolfe, Fire Captain Wayne Kidd, and Fire Captain Christopher Day who were recognized by the Board for 15 years of service.

Police Chief Webster introduced Police Sergeant Steven Anderson who was recognized by the Board for 15 years of service.

Lifesaving Recognition - Fire Chief Randy Wells introduced Ocean Rescue Captain Chad Motz, who, on August 30, 2020 was off duty and on the beach with his family when he recognized two men struggling in a rip current; he entered the water with his personal paddle board where one of the men was face down and secured him until Ocean Rescue arrived - Chief Wells presented Captain Motz with the Ocean Rescue Lifesaving Award.

Proclamation - The Board unanimously adopted the Proclamation declaring October 2020 as Community Planning Month as presented.

Proclamation - The Board unanimously adopted the Proclamation declaring October 4-10, 2020 as Fire Prevention Week as presented.

4. Public Comment - No one spoke during Public Comment.
5. Consent Agenda - The Consent Agenda was approved with the removal of agenda item #E-3 - Sep 2, 2020 Board meeting minutes - and consisted of the following items:

Consideration of Budget Adjustment #4 to FY 20/21 Budget  
Consideration of Tax Adjustment Report  
Ratification of Resolution in support of J-1 and H-2B Visa Exchange Visitor Programs

6. Agenda item #E-3 - Sep 2, 2020 Board meeting minutes - Comr. Renée Cahoon asked that the minutes include her response to comments that were made during Public Comment that incorrectly indicated that the

Board cut back on funding for lifeguards this year. She reported that lifeguards were unable to enter the United States due to the COVID-19 pandemic and that is why there were fewer lifeguards - not due to any cuts made by the Town. The amended minutes will return for Board consideration.

**7.** Update from Planning Director - The update was provided by Director Zehner - Comr. Brinkley asked about the Hazard Mitigation Grant Program and a request for funds (related to Hurricane Dorian) for the acquisition of property; Planning Director Zehner explained that this refers to a property in south Nags Head on the oceanfront.

**8.** Site Plan review - The Board unanimously approved the Islington Street Beach Access Site Plan as presented. Site lines for the path are to be improved/defined and vegetation trimmed to help with the safety of those on the path.

**9.** From Jul 1<sup>st</sup> Board meeting - Discussion of further camping provisions - It was Board consensus that:

- Campers may be parked on but not used on a vacant lot; can only be used at a residence
- Duration for being used at a residence limited to one week (seven consecutive days) but no more than three weeks per year
- Approval should be tied to wastewater capacity of the site

Director Zehner stated that he will return at a future meeting with an amendment for Board consideration.

**10.** From Sep 2<sup>nd</sup> Board meeting - Response to those who spoke during Public Comment re: Dowdy Park Event Coordinator part-time position

Dep Town Manager Andy Garman provided some background on the Dowdy Park Event Coordinator part-time position and the Farmers Markets - It was felt that some of the information was taken out of context as no one ever wanted to get rid of the position.

## **11.** Committee Reports

Comr. Brinkley – Jennette’s Pier Advisory Committee is scheduled to meet end of this month either virtually or in person and Comr. Brinkley stated that he would provide a report at the next Board meeting.

Comr. Renée Cahoon - Coastal Management is planning on expanding the use of mats for handicapped use of the beach and is encountering some push-back from US Fish and Wildlife due to the impact on turtle season. She wanted the Board to be aware.

**12.** Appointment/Reappointment - the Board unanimously reappointed Jeanne Kramer to the Personnel Grievance Panel.

**13.** Presentation - Fire Dept Five-Year Strategic Plan - Fire Chief Randy Wells presented his five-year strategic Plan for the Town’s Fire Dept – one of the purposes of the Plan is to make sure the department’s goals align with the expectations of the community.

**14.** Beach Monitoring Survey Report - The Annual Report was presented by Moffat & Nichol and provided the results of the first year of monitoring since the 2019 Beach Nourishment project.

**15.** Town Attorney - Attorney Leidy requested a Closed Session at the end of the meeting.

**16.** Attorney Leidy - He reported that the lawsuit filed by the Blackburn's against Dare County and all municipalities re: access to Dare County was dismissed by the court - the Blackburn's have filed an appeal.

**17.** Dep Town Manager Andy Garman - He summarized the two meetings which have taken place with the Waste Reduction Task Force - the first meeting was a review of baseline information from the Town's solid waste report and programs that are in place; the second meeting included two presentations via the Zoom platform from Tad Phillips of Tidewater Fiber Corporation and Matt James of NC DEQ. Dep Town Manager Garman said that he feels confident a good report from the Task Force will be provided by the spring.

**18.** Comr. Renée Cahoon - It was Board consensus to direct staff to prepare a new lighting study for the Town to include a review of signage and to consider aesthetics at the same time. It was also noted that the study should address both technical and best practice results.

**19.** Comr. Brinkley - Comr. Brinkley spoke of the letter recently received by Soundside Road property owners concerning the impact of the Jockey's Ridge access off of Soundside Road. It was Board consensus that staff provide additional background for the Soundside Road Jockey's Ridge access to include recent actions taken to clear the roadway, statistics from the Police Dept for this area, as well as any agreements between the Town and the State detailing roles and responsibilities concerning the access and the gates.

**20.** Comr. Fuller - It was Board consensus that staff prepare a clearer, better defined definition of Furniture Store to include that a furniture store is a retail store that sells furniture to the general public and the structure may have incidental storage to the principal business.

**21.** Mayor Cahoon - For the November Board meeting, Mayor Cahoon will be presenting a resolution for consideration that opposes any new sets of power poles on US 158. He noted that there is a report that Dominion Energy was looking at that possibility and the resolution is to put them on notice.

**22.** Mayor Cahoon - Mayor Cahoon reported on discussions taking place at the State level concerning a jetty at Oregon Inlet. Some legislative changes are underway and with the Board's concurrence Mayor Cahoon will be participating in the discussions with legislators; a jetty would help greatly to assist with the erosion at the south end of the Town's Beach Nourishment Project. He is also to include discussion of alternate engineered solutions such as artificial reefs. Comr. Renée Cahoon mentioned the Council for Environmental Quality may also be involved. Comr. Fuller reported that the National Park Service is looking at a Sand Management Plan; he suggested meeting with the Superintendent to discuss any cooperation that may be needed.

**23.** Closed Session - The Board entered Closed Session to discuss a matter within the attorney/client privilege and to preserve that privilege and to discuss a confidential personnel matter - the time was 11:06 a.m.

**24.** Open Session - The Board re-entered Open Session at 11:30 am.

**25.** Adjournment - The Board recessed to a mid-year Budget Review Workshop on Wednesday, October 21, 2020 at 9 am in the Board Room. The time was 11:32 am.