



**Administrative Services**  
Finance

**Town of Nags Head**

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**Amy Miller**  
Finance Officer

To: Mayor and Commissioners  
From: Linda Bittner, Tax Collector  
Date: July 1, 2020  
Subject: Business License and Registration Fee Debt Owed More Than Three Years

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As per section 12-33 of the Town of Nags Head Code of Ordinances (copy attached), the current outstanding balance for the following year has been written off:

2017 Business Licenses/Registration Fees	\$ 1,000.00
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