



Agenda Item Summary Sheet

Item No: **E-7**
Meeting Date: **February 5, 2020**

Item Title: Consideration of resolution updating Town officials with banking authority

Item Summary:

Attached for Board review and adoption is a resolution updating Town signatures for checks, notes, etc. with the Town's financial institution – Southern Bank. The attached resolution includes newly hired Dep Finance Officer Brooke Norris as an authorized signature.

Number of Attachments: 1

Specific Action Requested:

Request Board adoption of attached resolution updating the signatures for Town financial documents.

Submitted By: Amy Miller, Finance Officer

Date: January 29, 2020

Finance Officer Comment:

No unbudgeted costs associated with this agenda item.

Signature: Amy Miller

Date: January 29, 2020

Town Attorney Comment:

N/A

Signature: John Leidy

Date: January 29, 2020

Town Manager Comment and/or Recommendation:

I concur with staff.

Signature: Cliff Ogburn

Handwritten signature of Cliff Ogburn in black ink.

Date: January 29, 2020