



Agenda Item Summary Sheet

Item No: **E-7**
Meeting Date: **July 3, 2019**

Item Title: Consideration of Debris Removal Monitoring Service

Item Summary:

On May 9, 2019 Town staff issued Requests for Proposals (RFP's) to provide debris monitoring services for the period of July 6, 2019 through June 30, 2020. An evaluation of the proposals submitted was conducted to determine the proposal deemed to be the most advantageous to the Town.

Attached, please find a memorandum discussing the Request for Proposals submissions, subsequent evaluation and recommendations for debris monitoring services.

The proposed contract term shall be for the initial one-year period with an option to renew the contract for up to three (3) additional (1) year periods at the same terms, conditions and rates. These contracts will only activate once a "Notice to Proceed" has been issued by the Town.

Number of Attachments: 3

Specific Action Requested:

Request authorization for the Town Manager to enter into an agreement for Debris Removal Monitoring Services.

Submitted By: David Ryan, Town Engineer

Date: June 26, 2019

Finance Officer Comment:

No unbudgeted fiscal impact.

Signature: Amy Miller

Date: June 26, 2019

Town Attorney Comment:

N/A

Signature: John Leidy

Date: June 26, 2019

Town Manager Comment and/or Recommendation:

I concur with staff's request.

Signature: Cliff Ogburn

Date: June 26, 2019