



TOWN OF NAGS HEAD

AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, AUGUST 3, 2022, 9:00 A.M.

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. RECOGNITION

NEW EMPLOYEE – Fire Dept – Firefighter/EMT Will Roepke – June 20, 2022

NEW EMPLOYEE – Public Services – Sanitation Equipment Operator Doris Berry – July 18, 2022

NEW EMPLOYEE – Public Services – Facilities Maintenance Technician Josh Wainwright – July 25, 2022

Documents:

[8 C RECOGNITION SUMMARY.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration Of Budget Amendment #2 To FY 22/23 Budget

Documents:

[8 E1 BUDGET AMEND TO FY 22-23 SUMMARY.PDF](#)

[8 E1 BUD TRANSFER DRUG FORFEIT FUNDS MEMO.PDF](#)

[8 E1 BUD ADJ WORKSHEET.PDF](#)

[8 E1 BUDGET ADJ WORKSHEET 2 NEW.PDF](#)

2. Consideration Of Tax Documents

- FY 21/22 Year End Tax Adjustment Reports

- FY 21/22 Year End Tax Settlement Report

- FY 22/23 Charge to Tax Collector to prepare new year taxes

Documents:

[8 E2 TAX ADJUST REPORT SUMMARY.PDF](#)

[8 E2 TAX ADJ YEAR END MSD REPORT.PDF](#)

[8 E2 TAX ADJ YEAR END TOWN-WIDE REPORT.PDF](#)

[8 E2 TAX SETTLEMENT REPORT 2021-2022.PDF](#)
[8 E2 TAX ORDER TO COLLECT.PDF](#)

3. Approval Of Minutes

Documents:

[8 E3 MINUTES SUMMARY.PDF](#)
[8 E3 MINUTES JUL 06 2022 BOC MINS.PDF](#)
[8 E3 MINUTES JUL 20 2022 BOC MINS.PDF](#)

F. PUBLIC HEARINGS

1. Public Hearing To Consider Site Plan Review For Special Use Permit submitted by Albemarle & Associates, Ltd. on behalf of BK Associates, for the construction of a three-story mixed-use structure (office and residential). The property is zoned C-2, General Commercial and is located at 4413 S. Croatan Highway, Nags Head.

Documents:

[8 F1 PH BK ASSOCIATES SUMMARY.PDF](#)
[8 F1 PH BK ASSOCIATES PN.PDF](#)
[8 F1 PH BK ASSOCIATES MEMO.PDF](#)

2. Public Hearing To Consider Text Amendment To The Unified Development Ordinance submitted by George E. Goodrich to modify the maximum allowable gross floor area within each unit of a conforming Cottage Court and increase the allowable stories. Originally heard by the Planning Board at their April 19, 2022 meeting, applicant has revised request per Board of Commissioners discussion.

Documents:

[8 F2 PH UDO TEXT AMEND SUMMARY.PDF](#)
[8 F2 PH UDO AMEND PN.PDF](#)
[8 F2 PH UDO TEXT AMEND MEMO.PDF](#)
[8 F2 PH UDO TEXT AMEND STATEMENT.PDF](#)
[8 F2 PH UDO AMEND COTTAGE COURT TABLE REVISION NEW.PDF](#)

G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director

Documents:

[8 G1 PLANNING DIR REPORT SUMMARY.PDF](#)
[8 G1 PLANNING DIR REPORT.PDF](#)

2. Expansion Of The Dune Management Program

Documents:

[8 G2 DUNE MGMT PGM SUMMARY.PDF](#)
[8 G2 DUNE MGMT PGM MEMO.PDF](#)

[8 G2 DUNE MGMT PGM BN CAP PROJ AMEND 4 ORD.PDF](#)

3. Presentation Of The Residential Water And Energy Conservation Guide

Documents:

[8 G3 RES ENERGY GUIDE SUMMARY-1.PDF](#)
[8 G3 RES ENERGY GUIDE MEMO.PDF](#)

4. Discussion Of Dowdy Park Event Sponsorships

Documents:

[8 G4 EVENT SPONSORSHIP SUMMARY.PDF](#)
[8 G4 EVENT SPONSORSHIP MEMO.PDF](#)

H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS

1. From Jun 1st Board Meeting – Consideration Of Appointment To Pedestrian Project Advisory Committee

Documents:

[8 H1 PEDES PROJ ADV COMM SUMMARY.PDF](#)
[8 H1 PEDES PROJ ADV COMM CHART.PDF](#)

2. From Jun 1st Board Meeting - Planning Updates To The Public Services Facilities Plan – Presentations from Oakley Collier Architects and DEC Associates
Time Specific 10:15 a.m.

Documents:

[8 H2 PUBLIC SERVICES UPDATE SUMMARY.PDF](#)
[8 H2 OAKLEY COLLIER AGREE AMENDMENT.PDF](#)
[8 H2 PUBLIC SERVICES CONCEPT SCHEMES.PDF](#)
[8 H2 PUBLIC SVCS CAP PROJ AMEND ORD.PDF](#)

I. NEW BUSINESS

1. Presentation On Community Water Corps – Time Specific 11:30 A.m.

Documents:

[8 I1 COMM WATER CORPS PRES SUMMARY.PDF](#)
[8 I1 COMM WATER CORPS PRES FLYER.PDF](#)

2. Committee Reports

Documents:

[8 I2 COMMITTEE REPORTS SUMMARY.PDF](#)

3. Consideration Of Revised Town Park Policy

Documents:

[8 I3 TOWN PARK REV SUMMARY.PDF](#)

[8 13 TOWN PARK REV POLICY.PDF](#)

4. Consideration Of Resolutions For Upcoming Bonafide Fishing Tournaments

- Nags Head Surf Fishing Club

- Fraternal Order of Eagles

- Outer Banks Association of Realtors

Documents:

[8 14 FISHING TOURNS SUMMARY.PDF](#)
[8 14 NHSF TOURN LTR.PDF](#)
[8 14 NHSF TOURN RES REV.PDF](#)
[8 14 FOE FISH TOURN LTR.PDF](#)
[8 14 FOE FISH TOURN RES REV.PDF](#)
[8 14 OBAR TOURN LTR.PDF](#)
[8 14 OBAR FISH TOURN RES REV.PDF](#)

J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Beach Nourishment Project Update

Documents:

[8 K1 TM BN 2022 PROJECT UPDATE SUMMARY.PDF](#)

2. Request For Closed Session To Discuss A Confidential Personnel Matter In Accordance With GS 143-318.11(A)(6)

Documents:

[8 K2 TM REQ FOR CS SUMMARY.PDF](#)

L. BOARD OF COMMISSIONERS AGENDA

M. MAYOR'S AGENDA

1. Discussion Of September 2022 Board Retreat

Documents:

[8 M1 MAYOR RETREAT SUMMARY.PDF](#)

2. Discussion Of Legislation Re: Digging Holes On The Beach

- Consideration of resolution

Documents:

[8 M2 MAYOR LEGIS RE HOLES ON BEACH SUMMARY.PDF](#)
[8 M2 MAYOR LEGIS RE HOLES ON BEACH RES.PDF](#)

3. Report On Upcoming CSI Workshop Re: Decentralized Wastewater Management Plan

Documents:

[8 M3 MAYOR CSI WORKSHOP SUMMARY.PDF](#)

N. OTHER BUSINESS

O. ADJOURNMENT

**5401 S. Croatan Hwy, Nags Head, NC 27959
252-441-5508**