



TOWN OF NAGS HEAD

AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, JULY 6, 2022, 9:00 A.M.

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. RECOGNITION

NEW EMPLOYEE – Public Services – Sanitation Equipment Operator Bryon Mullis – June 1, 2022

NEW EMPLOYEE – Fire Dept - Firefighter/EMT Noah Parsons – June 6, 2022

NEW EMPLOYEE – Fire Dept - Firefighter/EMT Will Roepke – June 20, 2022

NEW EMPLOYEE – Planning and Development - Planner Kelly Brady – June 20, 2022

FIVE YEARS – Public Services – Sanitation Superintendent Eddie Williams – July 5, 2017

TEN YEARS – Fire Dept - Fire Lieutenant Evan Zadd - December 5, 2011

TWENTY YEARS – Planning and Development - Permit Specialist Kim Thompson - May 20, 2002

Documents:

[7 C RECOGNITION SUMMARY.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration Of Budget Amendment #1 To The FY 22/23 Budget

Documents:

[7 E1 BUDGET AMEND TO FY 22-23 SUMMARY.PDF](#)
[7 E1 BUDGET AMEND WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[7 E2 TAX ADJUST REPORT SUMMARY.PDF](#)
[7 E2 MSD TAX REPORT.PDF](#)
[7 E2 TOWN WIDE TAX REPORT.PDF](#)

3. Approval Of Minutes

Documents:

[7 E3 MINUTES SUMMARY.PDF](#)
[7 E3 MINUTES JUN 1 2022 BOC MINS.PDF](#)

4. Consideration Of Business License And Registration Fee Debt Release

Documents:

[7 E4 BUS LIC AND REGIS FEE DEBT RELEASE SUMMARY.PDF](#)
[7 E4 BUS LIC AND REGIS FEE DEBT RELEASE.PDF](#)

5. Consideration Of Modification To CFS To Add Rental/Use Of Dumpsters

Documents:

[7 E5 MOD TO CFS FOR DUMPSTERS SUMMARY.PDF](#)
[7 E5 MOD TO CFS PAGE.PDF](#)

6. Consideration Of Resolution Authorizing Higher Federal Micro-Purchase Thresholds

Documents:

[7 E6 MICRO-PURCHASING THRESHOLD SUMMARY.PDF](#)
[7 E6 MICRO-PURCHASING THRESHHOLD RES.PDF](#)

7. Consideration Of Resolution To Request State Assistance

for preliminary feasibility study of a Water Resources Development Project (Ground Water and Water Quality Data Loggers - as approved in FY 23 budget)

Documents:

[7 E7 WATER RES DEV GRANT SUMMARY.PDF](#)
[7 E7 WATER RES DEV GRANT FUND RES.PDF](#)

8. Consideration Of Grant Applications:

Coastal Storm Damage Mitigation Grant - and - NC Land & Water Funds Flood Risk Reduction Program Grant (Letter of Interest)

Documents:

[7 E8 COASTAL STORM FLOOD GRANTS SUMMARY.PDF](#)

9. Request For Public Hearing To Consider

Site Plan Review for Special Use Permit submitted by Albemarle & Associates, Ltd. on behalf of BK Associates, for the construction of a three-story mixed-use structure

(office and residential). The property is zoned C-2, General Commercial and is located at 4413 S. Croatan Highway, Nags Head

Documents:

[7 E9 RPH BK ASSOCIATES SUMMARY.PDF](#)

10. Request For Public Hearing To Consider

text amendment to the Unified Development Ordinance submitted by George E. Goodrich to modify the maximum allowable gross floor area within each unit of a conforming Cottage Court and increase the allowable stories. Originally heard by the Planning Board at their April 19, 2022 meeting, applicant has revised request per Board of Commissioners

Documents:

[7 E10 RPH GOODRICH TEXT AMEND SUMMARY.PDF](#)

11. Consideration Of Resolution Authorizing Litigation To Confirm And If Necessary, Condemn Beach Nourishment Easements

Documents:

[7 E11 BN CONDEMNATION SUMMARY.PDF](#)
[7 E11 BN CONDEMNATION RES.PDF](#)

F. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director

Documents:

[7 F1 PLANNING DIR REPORT SUMMARY.PDF](#)
[7 F1 PLANNING DIR REPORT.PDF](#)

G. NEW BUSINESS

1. Outer Banks Visitors Bureau Update - Executive Director Lee Nettles
Time Specific - 10:00 AM

Documents:

[7 G1 OBVB UPDATE SUMMARY.PDF](#)

2. Committee Reports

Documents:

[7 G2 COMMITTEE REPORTS SUMMARY.PDF](#)

3. Update On Estuarine Shoreline Management Plan

Documents:

[7 G3 ESTUARINE UPDATE SUMMARY.PDF](#)
[7 G3 ESTUARINE UPDATE MEMO.PDF](#)

4. Consideration Of Amendments To Town Code Chapter 8 Beaches And Waterways Re: Beach Driving

Documents:

[7 G4 BEACH DRIVING SUMMARY.PDF](#)
[7 G4 BEACH DRIVING ORD.PDF](#)

5. Consideration Of Storm Debris Removal Contract
 - Renewal of existing Storm Debris Monitoring contract

Documents:

[7 G5 DISASTER DEBRIS REMOVAL SUMMARY.PDF](#)
[7 G5 DISASTER DEBRIS REMOVAL MEMO ATTACH.PDF](#)

H. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

1. Request For Closed Session, Pursuant To GS 143-318.11(A)(3)
to consult with the Town Attorney re: matters protected by attorney/client privilege
and to preserve that privilege:

- 1) Cherry Inc. oceanfront house located at 10211 E Sea Gull Drive and
- 2) Violation of use of property without a certificate of compliance located at 2210 S Croatan Highway

Documents:

[7 H1 TA RCS SUMMARY.PDF](#)

I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Consideration Of Modifications To Public Services/Water - Pay Plan/Organizational Chart

Documents:

[7 I1 TM PUBLIC WORKS SCALE-ORG CHART SUMMARY.PDF](#)
[7 I1 TM PUBLIC WORKS ORG CHART.PDF](#)
[7 I1 TM PUBLIC WORKS WATER DIST ORG CHART.PDF](#)
[7 I1 TM PUBLIC WORKS GRADE LIST.PDF](#)
[7 I1 TM PUBLIC WORKS WATER OPERATIONS ORG CHART.PDF](#)
[7 I1 TM WATER DIST SUPER JOB DESC.PDF](#)
[7 I1 TM WATER OPS SUPER JOB DESC.PDF](#)

2. Discussion Of Nags Header And Lightkeeper Award Process

Documents:

[7 I2 TM AWARD PROCESS SUMMARY.PDF](#)
[7 I2 TM LK AND NH AWARD RECIPIENTS.PDF](#)
[7 I2 TM LK DESC AND CRITERIA.PDF](#)

[7 I2 TM NH AWARD GUIDELINES.PDF](#)

3. Project Updates

- Upcoming Beach Nourishment Project
- Sanitation Cart Rollback Process
- Request for OBVB/DCTB lifeguard funding

Documents:

[7 I3 TM PROJECT UPDATES SUMMARY.PDF](#)

J. BOARD OF COMMISSIONERS AGENDA

1. Comr. Renée Cahoon - Discussion Of Lack Of Doctors In Dare County

Documents:

[7 J1 R CAHOON LACK OF DOCTORS SUMMARY.PDF](#)

2. Comr. Renée Cahoon – Update On Stormwater Maintenance

Documents:

[7 J2 R CAHOON STORMWATER MAINT SUMMARY.PDF](#)

3. Comr. Renée Cahoon – Discussion Of Crosswalk Safety

Documents:

[7 J3 R CAHOON CROSSWALK SAFETY SUMMARY.PDF](#)

K. MAYOR'S AGENDA

L. OTHER BUSINESS

M. ADJOURNMENT

**5401 S. Croatan Hwy, Nags Head, NC 27959
252-441-5508**