



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
*WEDNESDAY, MARCH 6, 2019 9:00 A.M.*

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### A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

### B. ADOPTION OF AGENDA

### C. RECOGNITION

#### 1. RECOGNITION

NEW EMPLOYEE - Police Officer Bryan Bradley - November 19, 2018  
NEW EMPLOYEE - Police Officer Brandon Bostwick - February 11, 2019  
NEW EMPLOYEE - Planning and Development Director Michael Zehner - February 18, 2019  
RECOGNITION - Drug Recognition Expert (DRE) - Police Officer Christian Aguirre  
RETIREMENT - Firefighter/EMT John Wilkinson  
SAFETY WEEK PROCLAMATION - March 25-29, 2019 - Interim Fire Chief Shane Hite  
PRESENTATION - Town Committee for Arts and Culture  
PRESENTATION - Dave Hallac, Superintendent of Cape Hatteras National Seashore and the Outer Banks Group - 2018 Year in Review

Documents:

[3 C RECOGNITION SUMMARY.PDF](#)  
[3 C RECOGNITION PROCLAMATION.PDF](#)

### D. PUBLIC COMMENT

### E. CONSENT AGENDA

#### 1. Consideration Of Budget Adjustment #9 To FY 18/19 Budget

Documents:

[3 E1 BUDGET ADJUSTMENT SUMMARY.PDF](#)  
[3 E1 BUD ADJ 9 WORKSHEET.PDF](#)

#### 2. Consideration Of Tax Adjustment Report

Documents:

[3 E2 TAX ADJUST REPORT SUMMARY.PDF](#)  
[3 E2 MSD TAX REPORT.PDF](#)  
[3 E2 TOWN-WIDE TAX REPORT.PDF](#)

#### 3. Consideration Of Tax Delinquent

List to be Advertised

Documents:

[3 E3 TAX DELINQUENT LIST SUMMARY.PDF](#)  
[3 E3 DELINQUENT TAX LIST FOR AD.PDF](#)

4. Approval Of Minutes

Documents:

[3 E4 MINUTES SUMMARY.PDF](#)  
[3 E4 MINUTES 19-FEB-06 BOC MINS.PDF](#)

5. Request For Public Hearing

To consider Town Code Zoning Ordinance text amendments re: Short-Term Rentals

Documents:

[3 E5 RPH SHORT TERM RENTALS SUMMARY.PDF](#)

6. Consideration Of Resolution

Designation of Applicant's Agent for North Carolina Division of Emergency Management for Tropical Storm Michael

Documents:

[3 E6 DESIG APP AGENT SUMMARY.PDF](#)  
[3 E6 DESIG APP AGENT RES.PDF](#)

7. Consideration Of Resolution

to request Dare County Board of Commissioners delegate approval of July 4th pyrotechnics permits to the Town of Nags Head

Documents:

[3 E7 SUPPORT TNH FIREWORKS INSPECTION SUMMARY.PDF](#)  
[3 E7 SUPPORT TNH FIREWORKS INSPECTION RES.DOC.PDF](#)

**F. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Project Updates

- FOCUS Technical Committee – UDO
- Stormwater Projects

Documents:

[3 F1 PROJECT UPDATES SUMMARY.PDF](#)  
[3 F1 PROJECT UPDATES FOCUS ATTACH.PDF](#)  
[3 F1 PROJECT UPDATES STORMWATER RES.PDF](#)  
[3 F1 PROJECT UPDATES STORMWATER DCM CONTRACT.PDF](#)

**G. NEW BUSINESS**

1. Committee Reports

Documents:

[3 G1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of  
NC Dept of Environmental Quality (DEQ) Planning and Management Grant  
for the Jacob Street Beach Access Project and associated Resolution and Contract  
authorization

Documents:

[3 G2 JACOB BEACH ACCESS DEQ GRANT SUMMARY.PDF](#)  
[3 G2 JACOB BEACH ACCESS DEQ GRANT CONTRACT.PDF](#)  
[3 G2 JACOB BEACH ACCESS DEQ GRANT RES.PDF](#)

#### **H. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

#### **I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Discussion Of  
condemned structure located at 115 McCall Court in S Nags Head

Documents:

[3 I1 TN MGR MCCALL COURT CONDEMN SUMMARY.PDF](#)  
[3 I1 TN MGR MCCALL COURT PROP OWNER PERMISSION RECITAL.PDF](#)

2. Update On  
Beach Nourishment Project and Request for Change Order  
- Tim Kana, Coastal Science & Engineering – Time Specific 11:00 a.m.  
Consideration of Capital Project Ordinance, Amendment #5

Documents:

[3 I2 TN MGR BEACH NOUR UPDATE TIM KANA SUMMARY.PDF](#)  
[3 I2 TN MGR BEACH NOUR UPDATE TIM KANA PRES.PDF](#)  
[3 I2 TN MGR BEACH NOUR UPDATE CAPITAL PROJECT AMEND 5  
ORD.PDF](#)  
[3 I2 TN MGR BEACH NOUR UPDATE CSE AGREEMENT AMEND 2 CHG  
ORDER.PDF](#)

3. Discussion Of  
Town Community Cleanup Day

Documents:

[3 I3 TN MGR TOWN CLEANUP DAY SUMMARY.PDF](#)

#### **J. BOARD OF COMMISSIONERS AGENDA**

1. Comr. Renee Cahoon  
- Consideration of Government and Education Access Channels Committee 2019-  
2020 Budget  
- Consideration of Interlocal Agreement and Standing Operating Procedures

Documents:

[3 J1 COMR CAHOON GEACC BUDGET AGREEMENT SUMMARY.PDF](#)  
[3 J1 COMR CAHOON GEACC BUDGET AGREEMENT NARRATIVE.PDF](#)  
[3 J1 COMR CAHOON GEACC BUDGET.PDF](#)  
[3 J1 COMR CAHOON GEACC INTERLOCAL AGREEMENT.PDF](#)

**K. MAYOR'S AGENDA**

1. Review Of New Town Manager's Evaluation Form

Documents:

[3 K1 MAYOR NEW TM EVAL FORM SUMMARY.PDF](#)  
[3 K1 MAYOR NEW TM EVAL FORM.PDF](#)

2. Approval Of Letter To Dare County In Support Of Tina Tice As Albemarle Commission Solid Waste Management Authority Alternate Representative

Documents:

[3 K2 MAYOR ALBE COMM REP SUMMARY.PDF](#)

3. Distribution Of Book "Summary Of: Atomic Habits" By James Clear

Documents:

[3 K3 MAYOR BOOK ATOMIC HABITS SUMMARY.PDF](#)

**L. OTHER BUSINESS**

**M. ADJOURNMENT**

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**5401 S. Croatan Hwy, Nags Head, NC 27959**  
**252-441-5508**